

MINUTES

Meeting: PEWSEY AREA BOARD
Place: The Vale Community Campus, Wilcot Road, Pewsey, SN9 5EW
Date: 8 July 2019
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Craig Player Democratic Services Officer, Tel: 01225 713191 or (e-mail) craig.player@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler, Cllr Paul Oatway QPM and Cllr Stuart Wheeler

Wiltshire Council Officers

Craig Player (Democratic Services Officer) and Richard Rogers (Community Engagement Manager)

Parish Councils

Burbage Parish Council – Glenda Pearce
Charlton and Wilsford Parish Council – Geoff Reilly
North Newnton Parish Council – Tom Ellen
Pewsey Parish Council – Curly Haskell
Rushall Parish Council - Colin Gale
Upavon Parish Council – John Tighe
Wilcot and Huish Parish Council – Dawn Wilson

Partners

Wiltshire Police – PC Emily Grigor and Community Coordinator Beth Butwell
Wiltshire Fire and Rescue – Station Manager East Dave Adamson

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
43	<u>Election of the Chairman</u> Resolved To appoint Cllr Jerry Kunkler as Chairman of Pewsey Area Board for the 2019/2020 municipal year.
44	<u>Election of Vice-Chairman</u> Resolved To appoint Cllr Paul Oatway QPM as Vice-Chairman of Pewsey Area Board for the 2019/2020 municipal year.
45	<u>Welcome and Introductions</u> The Chairman welcomed everyone to the meeting and introduced the Area Board Members and Council officers.
46	<u>Apologies for Absence</u> Apologies were received from Caroline Dalrymple.
47	<u>Minutes</u> The minutes of the meeting held on 20 May 2019 were agreed as a correct record and signed by the Chairman.
48	<u>Declarations of Interest</u> There were no declarations of interest.
49	<u>Chairman's Announcements</u> The Chairman drew attention to the following written announcements available in the agenda pack: <ul style="list-style-type: none"> • Healthier Communities • Winter Weather Preparations • Highways Improvement Survey Requests
50	<u>Partner Updates Part 1</u> (a) <u>Wiltshire Police</u> – the written update is attached to the minutes and the following points noted:

	<ul style="list-style-type: none"> • Dedicated patrols of the Co-Op car park had been conducted and words of advice had been given to a motorist. • It was anticipated that with more people visiting our beauty spots incidences of theft may also increase. Members of the public were encouraged to refrain from leaving any valuables within their vehicles. • Wiltshire Police will be receiving fortnightly updates from Community Speedwatch Teams with specific areas to target. • That there has been an increase in reports of both domestic and commercial burglaries within the Marlborough, Devizes and Pewsey areas and members of the public were encouraged to stay vigilant. • The Area Board was assured that vulnerable areas were being regularly patrolled and residents were encouraged to report any disturbances to the 101 service. <p>(b) <u>Wiltshire Fire and Rescue</u> – the written report and following points were noted:</p> <ul style="list-style-type: none"> • The service had recently been called to thatch fires in Haxton and Wroughton. • Residents were assured that the number of false alarms was not out of the ordinary, and that none the these were malicious. • In general, the station was well staffed with 90% or more availability. • The Area Board’s appreciation for the fire service and its recent recruitment drive was noted, as well as its thanks to employers for allowing their on-call employees to be released from work. • The Area Board was assured that while the service was financially stretched, there had been no discussions about closing stations to date.
51	<p><u>Appointment to Working Groups and Outside Bodies</u></p> <p>The following appointments to Working Groups and Outside Bodies were made for the forthcoming year:</p> <p>Outside Bodies:</p> <ul style="list-style-type: none"> a) Partnership for Older People in Pewsey (POPP) – Cllr Stuart Wheeler b) Pewsey – The Vale Health and Wellbeing Centre – Cllr Paul Oatway QPM c) Pewsey Community Area Partnership (PCAP) – Cllr Paul Oatway QPM <p>Working Groups:</p> <ul style="list-style-type: none"> a) Community Area Transport Group (CATG) – Cllr Jerry Kunkler

	<p>b) Local Youth Network Management Group – Cllr Jerry Kunkler</p> <p>c) Health and Wellbeing Group – Cllr Stuart Wheeler</p>
52	<p><u>Community Engagement Manager Update</u></p> <p>Richard Rogers, Community Engagement Manager, gave an update on the minor changes to grants from September onwards. These include:</p> <ol style="list-style-type: none"> 1. Health & Wellbeing and youth projects over £1000 will require match funding as the norm, in line with capital projects. Some commissioning projects may be excluded. 2. Commercial and statutory organisations can access funding but only when they are demonstrating community benefit e.g. apprenticeship project with Garage in Westbury. 3. We will remove the maximum of applying to three Area Boards approach to allow role out of successful projects. <p>In all cases the elected members can, when there is good reason, override these criteria but only as an exception. Other changes include the tightening up of safeguarding and insurance policies and the use of the Housing Associations Charitable Trust model.</p> <p>The success of the Armed Forces Weekend in Salisbury was also noted and the Area Board was informed of plans to bring the Armed Forces tapestry to Pewsey.</p>
53	<p><u>Update on the Working Groups and Projects</u></p> <p>a) <u>Local Youth Network – the following points were noted:</u></p> <ul style="list-style-type: none"> • The Blue Bus Project funding proposal would be brought to the September meeting of the Area Board. It looks set to go out for 10 months, covering one area each month. <p>b) <u>Health and Wellbeing Group – the following point was noted:</u></p> <ul style="list-style-type: none"> • The last meeting of the Pewsey Vale Health and Wellbeing Forum was on 01 July and its minutes are attached. <p>c) <u>Community Area Transport Group</u></p> <p>Resolved</p> <p>To adopt the recommendations of the Community Area Transport Group as outlined in the report.</p>

54	<p><u>Community Area Grants</u></p> <p>The Area Board considered two applications for Community Area Grant funding and one application for Health and Wellbeing funding.</p> <p>The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award Woodborough Parish Council - £440 for the conversion of the Woodborough ex BT telephone kiosk. 2. To award Upavon Bellringers - £500 for Upavon St. Mary's bellropes. 3. To award PCAP Memory Café - £1600 for the Armchair Exercise Pilot in Pewsey.
55	<p><u>Partner Updates Part 2</u></p> <p>a) <u>Spotlight on Parishes</u></p> <ul style="list-style-type: none"> • Woodborough Parish Council's White Horse will be chalked with the help of the RAF and local volunteers. • Pewsey Tennis Club had recently held a successful tournament raising money for Help the Heroes. • Pewsey Parish Council had approved the devolution of a range of services and assets, including all play areas, tree and grounds maintenance and all street cleaning services. <p>b) <u>HealthWatch</u> - the written update was noted.</p> <p>c) <u>Pewsey Area Partnership (PCAP)</u> – the following points were noted:</p> <ul style="list-style-type: none"> • The Memory Café had a successful trip along the canal and PCAP hoped to bring a film detailing this to the next Area Board. • PCAP had attended the Great Western Railway Community Event in Bristol and endorsed the use of smart ticketing as a cheap and simple way of using the service. • PCAP had been in contact with Natural England about the White Horse Project and residents were encouraged to follow the link on PCAP's Facebook page to help inform how this project will be approached. • Residents were encouraged to renew their Pewsey Tourism membership or take out a membership if they had not already done so.

56	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
57	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board is scheduled for 02 September 2019, 7pm at Woodborough Club, Smithy Lane, Woodborough, SN9 5PL.</p> <p>The Chairman thanked everyone for attending.</p>

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PEWSEY VALE HEALTH & WELLBEING FORUM

Minutes of the meeting on July 1st 2019 2-30 pm at Parish Meeting Room, Pewsey

MINUTES

Attending: Dawn Wilson (PCAP), Richard Rodgers (Wilts Council CEM), Susie Brew (PCAP), Hilary Hollingsworth (Churches), Jennifer Totney (Pewsey Church) and David Line (Pewsey 50+ Badminton Club)

Apologies: Susan Hiscocks (Kennet Gateway Club), Fanny Middleton (Alzheimer's Support). Sanjana (Health Trainer), Pauline Dark (Churches), Cllr Stuart Wheeler (Pewsey Area Board), Judy Haynes (Grt Bedwyn Footpaths), Sylvie Claydon (Occupational Therapist supporting Dementia), Julian Rigsby (Carers Support Wilts), Lesley Green (Shalbourne Craft Group) and Matt Pearson (Wilts Council Sports Development Officer – North)

1. **Welcome and introductions**-see above. Dawn welcomed everyone.
2. **Previous minutes**- *Resolved* that these be accepted.
3. **Update on actions /matters arising** – Most actions completed or ongoing. Specific discussion took place around
 - i. Asset Mapping – Updated with information form Burbage. ACTION: It will be reviewed regularly to keep it up to date by PCAP and shared via website. Invite local surgeries to make use of it.
 - ii. Armchair Exercise–It is proposed to run a pilot for 12 weeks every 2 weeks in the Bouverie Hall on a Friday morning from September 6th. Sylvie will support this group and help with assessments. Initial costs of around £1600.00 to include full costs for 12 sessions including some transport costs. Dawn proposed funds be put before the Area Board for approval in July. All in favour. ACTION DW to submit the application to Richard by the end of the week.
 - iii. Mental Health Training – still waiting for a reply from Pewsey Vale School re the 21st Century Offer. DW to Follow up ASAP.
4. **Grant Applications**-
 - i. The Christmas lunch group (Brian Hollands) in Pewsey received a contribution for 2019. The group resolved to make a straight donation of 100.00 with the support of the Area Board. Cllr Wheeler asked if other villages have a similar offer or if they might have those who could attend in Pewsey.
 - ii. Adjustable Chair for Bouverie Hall that hosts a number of groups for older and vulnerable people for chairs suitable for those with hip replacements or other issues with low seats. ACTION Sylvie to follow up please or get a quote.
5. **Update on funded projects**-
 - i. Canal Boat Trip with Memory Café was very successful. Everyone enjoyed it. A short film will be shown at the next café and permission sought to share it with the Area Board who funded the trip. We now need to identify another group perhaps residents at Meadow Court? Great Bedwyn, organised via the Churches group, also had a successful trip and hope to run another next year.

- ii. Raizer Chair – now used several times successfully. It was also demonstrating its usefulness at the Steam Fair in Oare last month raising awareness of the First Responders and what they do as volunteers.
 - iii. Great Bedwyn Walks Group – The walks in June were very successful. Bedwynhealthwalks@gmail.com Facebook page – Bedwyn Health Walks, @bedwynhealthwalks and Judy Haynes bedwynfootpathsgroup@gmail.com www.bedwynfootpathsgroup.org.uk
 - iv. Matthew Pearson circulated the Live Well poster for afternoon activities at The Vale Leisure Centre.
 - v. Pewsey Vale Tourism Partnership Walking Leaflets for the Vale – Susie reported that the 12 walking leaflets already printed have been well received. They are available in Print and online. Longer term funds for reprinting will need to be found for this.
 - vi. Richard circulated a list of projects funded to date around the county for ideas. Hilary suggested that Carol Parsons of Cossor’s Shop and the Carnival might have a suitable site for a Men’s Shed at their unit at Salisbury Road as well as connections for who might run it.
6. **Marketing (Forum/Grants/Older Peoples Champion)** – the editorial of around 150 words is available to help raise awareness of the group and funding available.

LAST minute addition:

Wiltshire Council aims to provide a broad and accessible sexual health training programme tailored towards the needs of professionals.

To enable us to identify gaps in training provision and to make improvements to programme we are inviting a wide range of professionals from various backgrounds whose roles present opportunities to deliver sexual health messages to people of all ages to complete the short survey below.

The survey provides the opportunity to state which areas you feel we are missing and what areas you feel we could focus on to equip your service to deliver effective sexual health messages to the people you work with. This survey takes approximately 3 minutes to complete. Please complete the survey by Monday 22nd July 2019.

Thank you for your time assisting us with this training needs assessment, your feedback will be vital for the development and delivery of the new training programme.

Should you have any questions please do not hesitate to get in touch.

Survey link: <http://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=156173047933>

Next meeting on mid October TBC – Venue -Pewsey Parish Meeting Room

Future dates will be published on the website – www.pewseycap.org.uk/events

Thank you to all who attended and gave up their time.

Contact: Susie Brew – PCAP Coordinator pcap@hotmail.co.uk or Dawnwilson917@yahoo.com

Signed _____ Date _____

CLlr Stuart Wheeler (Chair)